



## MECKLENBURG COUNTY AQUATICS DIVISION

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To our Summer Group guests,

I have put together a package to allow this process to run smoothly. Please read closely all information provided. This will help you understand some of our expectations from you during your visit to the Marion Diehl Center Pool.

For the Summer Group Package, I have included the following items in this package:

1. Group Request Form
2. Group Policies & Procedures

All you need to do is schedule your group in advance. Requests will NOT be accepted prior to March 1, 2018. Keep in mind, space reserved is on a first come, first serve basis.

I am looking forward to seeing your groups enjoy the Marion Diehl Center Pool. If you have any questions, please do not hesitate to call me at 980-314-1312.

Thank you,

Patricia A Hearl  
Recreation Supervisor/Aquatics  
[Patricia.Hearl@MecklenburgCountync.gov](mailto:Patricia.Hearl@MecklenburgCountync.gov)

MECKLENBURG COUNTY AQUATICS DIVISION

**GROUP REQUEST FORM**

Group Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Host Address: \_\_\_\_\_

Host Phone: \_\_\_\_\_

Host Fax \_\_\_\_\_

Email \_\_\_\_\_

Enter date(s) requested in the preferred time slot: *Please note that we will be not offering group times on July 4*

	Monday	Tuesday	Wednesday	Thursday	Friday
10:00am-11:00am		xxxxxxxxxx		xxxxxxxxxx	
11:00am-12:00pm					
12:00pm-1:00pm					
1:00pm-2:00pm		xxxxxxxxxx		xxxxxxxxxx	

Date(s)/time(s) requested: \_\_\_\_\_

Alternate date(s)/time(s) requested: \_\_\_\_\_

Estimate number of participants: \_\_\_\_\_ Maximum Number of Kids per visit is 40)

Signature: \_\_\_\_\_  
 (By signing, I have read, understood and agreed to SUMMER 2018 Group Policies & Procedures.  
 If I do not abide by the rules, I understand my dates and times will be forfeited.)

To secure scheduled swimming dates/times:

- This entire form must be completed, signed and submitted.
- Group Representative must read our Group Orientation policy and share with their staff before scheduled visit date. -Space reserved is on a first come first serve basis.
- RESERVATIONS WILL NOT BE CONFIRMED PRIOR TO RECEIVING COMPLETED FORM.
- Completion of this form does not guarantee availability. You will receive an email confirmation. At that time, you can negotiate Alternative times if your request is not available.
- Payment is due in full on your scheduled date. We accept cash, credit cards and checks made out to the EXACT amount.

**OFFICE USE ONLY** - TO BE FILLED OUT BY MECKLENBURG COUNTY AQUATIC CENTER STAFF ONLY

Payment due per child: \_\_\_\_\_ **\$1.00** new lower price! \_\_\_\_\_

Received Date: \_\_\_\_\_

Booked Date: \_\_\_\_\_

**RETURN FAX # 704-523-5352**

Confirmed Date: \_\_\_\_\_



## MECKLENBURG COUNTY AQUATICS DIVISION

### GROUP POLICIES & PROCEDURES

#### Scheduling

- ✓ Fill out this Summer Group Request form if you want to schedule a group visit from: June to August
- ✓ We will start accepting Group Request March 1, 2018
  - Request must be made with this Request Form
  - Requests may be emailed from our website <http://charmec.org/mecklenburg/county/ParkandRec/Aquatics/Pages/MarionDiehl.aspx> to the Marion Diehl Pool Supervisor (call for more info 980-314-1312), faxed (704-523-5352), or mailed to 2219 Tyvola Rd., Charlotte, NC 28210.
- ✓ Groups are limited to 40 swimmers or less
- ✓ The Request form must be fully completed, signed and submitted
- ✓ Space is reserved on a first come first serve basis. \*RESERVATIONS WILL NOT BE CONFIRMED PRIOR TO RECEIVING THIS COMPLETED SUMMER GROUP RESERVATION FORM.
- ✓ Completion of this form does not guarantee availability. You will receive a phone, email or fax confirmation within ONE WEEK. At that time you can negotiate alternative times if your initial requested time(s) is not available.
- ✓ Must attend orientation on the dates listed on the form.

#### ON ARRIVAL

- ☞ Please have children in swimsuits prior to arriving, ready to get into the water.
  - a. County Health Department requires that all swimmers must wear a swimsuit.
  - b. T-shirts are allowed but must be worn along with a swimsuit.
- ☞ Groups will enter and exit through patio doors.
- ☞ Non-swimming participants must sit in a supervised area.
- ☞ While children wait on the pool deck, your Leader will check in and pay at the Front desk.
- ☞ Bins are provided for your group to put all belongings. Please do not leave items in the lockers.

- ☞ For summer groups, Adult Chaperones are considered Age 16 yrs and older.

#### Chaperones in Pool

- ☞ Chaperones must be in swim suits and in the water with the children!
- ☞ The adult to child ratio in the water is 1:10 for children 6 years and older and for children 5 years and younger the adult ration is 1:6
- ☞ Failure to meet these ratios will result in loss of swim time for your group.

#### Chaperones in Locker Rooms

- ☞ Chaperones must accompany ALL children to the appropriate locker rooms!
- ☞ Children must use same gender locker room or family locker room and be accompanied by a chaperone.

#### SWIMMING

- ☞ Please rinse children off in showers prior to swimming.
- ☞ Lifeguards are here to enforce rules and keep your children safe. Please help them do their jobs.
- ☞ The pool is tightly scheduled. You may not stay longer than your scheduled time, even if you arrived late.
- ☞ The pool depth is 3.5 to 12 feet. Life jackets are available on a first come first serve basis.
- ☞ Anyone wishing to swim in the deeper end of the pool must pass a swim test.
- ☞ If there is lightning, the pools will close for 30 minutes from the last strike.
- ☞ The pools will close at least 30 minutes after cleaning in the event of vomit or defecation.
- ☞ Food or Drinks are not permitted in the Pool Area.